

# IBUKU

## **ARCHITECT** *Job Vacancy*

### **Job Descriptions:**

- Creating architectural designs in the form of informative drawings or models both by hand and by using software design with an agreed time
- Make adjustment to the design as needed and resolve any problems that may arise during the project while considering the budget
- Visit building sites, proposed locations and client meetings
- Collaborate and coordinate with other consultant professionals about the feasibility and technical matters of a project until the project handover
- Documenting notes on project decisions in the form of pictures, models, changes, prices and others
- Help prepare drawings and models at each stage of design
- Preparing pictures for the purposes of making mockups
- Ensure drawing and mockups are completed on time
- Gather all information, pictures and models to be well documented and neat in hard copy, soft copy and physical
- Make notes/catalog all images for documentation
- Attend every meeting with the architect to update progress
- Contribute ideas and suggestions for the design process from concept until final

### **Requirements:**

- Must have a bachelor's degree in architecture
- More than 1 year of experience in an architectural role
- Willing to learn in bamboo design
- Willing to do site survey
- Highly motivated, able to work as an individual or in a team, trustworthy, highly responsible and hard worker
- Minimum intermediate level in English, oral and written

### **How to apply:**

1. Email to [work@ibuku.com](mailto:work@ibuku.com) with subject line "Architect Application"
2. Attach your CV/resume in PDF format
3. This vacancy will be closed on 30<sup>th</sup> April 2020